



Australian Officiating Development Schedule

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1. Introduction

1.1 Australian Officiating Development Schedule

This Schedule is mandatory throughout Australia and all its Member Federations. It is the foundation document for all Football & Futsal Referee; Referee Assessor & Referee Instructor classifications & training programs.

Officials need a formal, broad, comprehensive and professional development process, comparable to the development they would undertake during their working careers. The *Australian Officiating Development Schedule* [AODS or *Schedule*] is officiating's foundation document. Its use is mandatory throughout Australia and represents the only match official accreditation system recognised by Football Federation Australia [FFA].

The Schedule describes the career pathways and professional development of all match officials and their supporting colleagues. It replaces the 2002 *National Grading* Schedule which in turn supplanted the original Referee-only schedule developed in the early 1990s.

Processes, procedures and policy documents must be open and transparent. If officials are to achieve their personal goals it is essential that they have access to up-to-date information, policies, modern officiating trends, educational programs and support.

1.2 NOAS Registration and FFA Training Programs

Football Federation Australia [FFA] is Football's national controlling body. It is recognised by the Australian Sports Commission [ASC] as a National Sporting Organisation [NSO]. In March 2005 FFA determined that training programs for match officials should be registered under the ASC's *National Officiating Accreditation Scheme* [NOAS]. To achieve this objective FFA commissioned a Project Team to create a suite of training programs and prepare the detailed documentation required for ASC-NOAS registration. Eight Football programs have been developed, submitted to the ASC, and have received NOAS registration. Following the submission of 2008 revised editions the original expiry date of December 2009 has been extended to September 2013.

The FFA Futsal Level 3 Referee Training Program was created in 2007/8. It has been granted ASC-NOAS registration until September 2013.

All training programs incorporate the Australian Sports Commission's competency based education model. ASC guidelines state:

Competency statements are broad descriptions of the skill sets expected of ... officials who have a particular qualification. A competency statement defines what an official must be able to 'DO' and to what standard to become qualified ... at a particular level.

Australian Sports Commission
Guidelines for the Design and Registration of NCAS and NOAS Training Programs
Belconnen ACT, June 2003, p.21

There time frames specified to complete programs and timing guidelines for individual units. As units are studied participants should receive feedback and guidance from appropriate coaches, mentors and colleagues about their officiating [e.g. coaching sheets and formal assessments]. Practical field work is an important component of most training programs.

Detailed manuals have been developed for all programs. Additional resources are published in FFA edition of the "*Laws of the Game*". It is also recognised that a centralised and accessible reference system might be created and made accessible to all match officials. The methodology to achieve this goal has not yet been determined.

1.3 Training Program Review and Development

The ASC requires FFA to keep its training programs under review. This includes renewal of a program's NOAS registration, as well as monitoring and improvement.

Additional FFA program planning remains under active consideration. Programs for Referee Instructor Level 1, Futsal Level 2 Senior, Futsal Level 1 Referee and Futsal Referee Assessor Level 3 are anticipated in this Schedule.

1.4 Program Accessibility and Career Progression

Access to FFA's Referee, Referee Assessor or Referee Instructor training programs is restricted to members of a FFA recognised Referee group. Two programs are exempt from this requirement - Laws of the Game certificate; and Futsal Laws of the Game certificate.

Each referee group [e.g. local association, refereeing body, Member Federation] should form a Technical Committee [refer Appendix]. This group is responsible for supervise training programs, instructors, assessors and coaches. It is also responsible for formal match official development in cooperation with their Member Federation's Referee coach or technical equivalent.

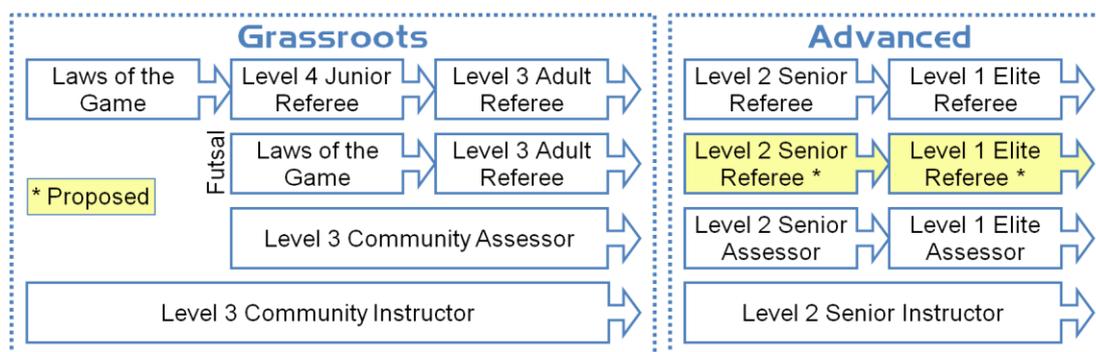
There is evidence from many sports that a key factor in the failure to retain officials is reluctance by Referee groups to identify and promote talented younger colleagues. Accelerated progress is encouraged where this is appropriate and where neither the match official nor the matches they officiate would be placed at risk. Time restrictions on advancement *per se* should not operate as they are incompatible with NOAS program design guidelines and competency based education structures.

In practise, ideally, this means that once a training program's competencies are exhibited and consolidated by a Referee - an Assessor or an Instructor - there should be no barrier to enrolment in the next program and continuing progress along the professional development pathway. It is appreciated that genuine resource limitations may impact on this principle. Please note there are special requirements for admission to the Level 1 Elite Assessor program.

1.5 Inconsistencies between this Schedule and Course Materials

Where there are inconsistencies between this Schedule and any course materials the information within this Schedule is authoritative in every respect.

2. Summary of Programs



Referee

Accreditation Level	Course Details	Prerequisites
Laws of the Game certificate [old Level 4 Part 1]	8 hour theory course conducted by Branch or via FFA-approved online version	None
Level 4 Junior Referee [old Level 4 Part 2]	8 hour course plus practical sessions/ matches conducted by Branch	13 years of age and passed Laws of the Game certificate within last 2 years
Level 3 Adult Referee	8 hour course plus practical sessions/ matches conducted by Branch	16 years of age and holder of a current Level 4 Junior Referee accreditation
Level 2 Senior Referee	8 hour course plus practical sessions/ matches conducted by Member Federation	18 years of age and holder of a current Level 3 Adult Referee accreditation
Level 1 Elite Referee	12 hour course plus practical sessions/ matches conducted by Member Federation or FFA	18 years of age and holder of a current Level 2 Senior Referee accreditation

Futsal Referee

Accreditation Level	Course Details	Prerequisites
Futsal Laws of the Game certificate [old Level 3 Part 1]	8 hour theory course conducted by Branch	None
Futsal Level 3 Adult Referee [old Level 3 Part 2]	8 hour course plus practical sessions/ matches conducted by Branch	16 years of age and passed Futsal Laws of the Game certificate within last 2 years

Assessor

Accreditation Level	Course Details	Prerequisites
Level 3 Community Assessor [old Level 3 Inspector]	8 hour day course plus practical sessions/matches approved and conducted by Member Federation	18 years of age and holder of a current Level 3 Adult Referee accreditation
Level 2 Senior Assessor [old Level 2 Inspector]	8 hour course plus practical sessions/matches approved and conducted by Member Federation	18 years of age and holder of a current Level 3 Community Assessor accreditation
Level 1 Elite Assessor [old Level 1 Inspector]	16 hour course plus practical sessions/matches conducted by FFA	21 years of age and holder of a current Level 2 Senior Assessor accreditation

Instructor

Accreditation Level	Course Details	Prerequisites
Level 3 Community Instructor	8 hour course ASC Presenter/Facilitator Training Program conducted by Member Federation or State Sport & Recreation organisation	18 years of age and holder of Level 3 Adult Referee and Assessor accreditations
Level 2 Senior Instructor	24 hour course including practical and theory sessions approved by FFA and conducted by Member Federation or FFA.	21 years of age and holder of Level 2 Senior Referee and Assessor accreditations

3. Administrative Details

3.1 Registration

For most match officials initial FFA and local registration occurs on completion of the Laws of the Game certificate or the Futsal Laws of the Game certificate programs; or when they graduate from another [and their first] FFA training program.

Accredited match officials then register each year with a Referee group recognised by FFA.

This is done by completing an FFA NRR10 form [FFA Match Official Form] and lodging that form with the Referee group or following the equivalent process through the MyFootballClub online registration system.

3.2 Accreditation

Accreditation of match officials is valid for a four-year period from the date of the first day of a course. For the avoidance of doubt, for a course commenced on 21 March 2011 accreditation will expire on 31 December 2014.

If accreditation information is not held by FFA for an individual then for all intents and purposes they are not recognised by FFA as an accredited match official.

Accreditation information is collated by the respective Member Federation and is forwarded to FFA for inclusion on a national data base. It is also provided to the ASC for inclusion on their NOAS data base.

Accreditation is **not available** for graduates of the Laws of the Game certificate or the Futsal Laws of the Game certificate programs.

3.3 Reaccreditation Requirements

FFA has adopted the key features of the ASC-NOAS reaccreditation [or updating] policy. The procedures are flexible, relatively simple and are designed to meet the particular needs of our sport. In summary, match officials who hold FFA accreditation have the choice of up to three methods to renew [or update] their accreditation. They are:

- Repeat and satisfactorily complete the same level program;
- Satisfactorily complete the next level program, if available; or
- Undertake, to the required standard, the necessary hours of specified updating activities.

Depending on the qualification, the number of hours required to achieve reaccreditation ranges from 24 to 96 hours over four years. A fundamental tool is the use of a personal Log Book now contained in the FFA Laws of the Game book. Acceptable updating activities are identified in Section 7 of this Schedule.

3.4 Recognition of Prior Learning [RPL] and Recognition of Current Competencies [RCC]

Program applicants who believe they may possess relevant qualifications and experiences gained within the past four years may opt to submit evidence for assessment in accordance with the FFA *Recognition of Current Competencies and Prior Learning Policy*. These may be recognised if they are deemed to meet selected competencies described in the relevant training programs. The appropriate FFA body or officer should be consulted about RPL/RCC procedures.

3.5 Returning to Active Officiating

Qualified Referees, Assessors and Instructors who return to active officiating after a break of two or more years must satisfy the appropriate FFA or Member Federation's Technical Committee that their knowledge, interpretations and applications of the Laws of the Game meet the current competencies for their classification. Returning officials retain the status they previously held [e.g. Futsal Level 3 Adult Referee, Football Level 1 Elite Referee, Level 2 Senior Assessor, etc].

3.6 Distance Education

Potential training program applicants are encouraged to approach the relevant Member Federation's Technical Committee for details of possible arrangements to provide access to programs or specific units by home study and distance education. FFA gives in principle support for such arrangements. However, it may still be necessary for participants to undertake some or most program elements away from their home base.

3.7 Appeals Process

A participant who is dissatisfied with a decision of a Referee group's Technical Committee, and is unable to resolve the problems within that Referee group, may submit a written appeal to the Member Federation's Technical Committee. The appeal should include all relevant documentation and must reach the Member Federation's Technical Committee within 28 days of the Referee group's Technical Committee's formal decision.

The Member Federation's Technical Committee will process the appeal and provide the appellant with a written decision within 28 days of the date of the appeal.

This decision may be appealed through the Member Federation's grievance resolution process.

4. Referee Programs

4.1 Referee Career Development

FFA programs cover a rich and diverse range of topics, mostly absent from pre-2006 promotion procedures. Program units facilitate long term exposure to modern officiating principles, interpretations, trends and processes, culminating in assessments of a Referee's practical competencies.

This Schedule identifies four levels of Football Referee classification [or status]. Three levels of Futsal Referee classification [or status] are anticipated. Futsal Level 3 Adult Referee has been developed and approved; Level 2 and Level 1 are expected to be created in 2011 - 2012.

There are no separate levels or classifications applicable to any specific niche of Football or Futsal. Female and male officials use identical classifications, processes and procedures.

Hyundai A League, Westfield W-League and National Youth League nominations are bestowed on an annual basis solely by FFA and fall outside the scope of this Schedule. Any requested FIFA or Asian Football Confederation [AFC] match official nominations will be recommended to those bodies by FFA.

FFA wishes to identify talented Referees well before they are considered for nomination to elite tournaments and panels. National Identification Lists will assist in the identification of promising match officials and encourage their progress.

A Referee's career development is supported by formal training programs monitored by each Referee group's Technical Committee. The Technical Committee may end an upgrading process if the participant clearly is unable to develop the required competencies or fails to complete required units. The Technical Committee must advise the Referee in writing of the reasons for this action. Failure to demonstrate all competencies required during any practical field assessments does not necessarily mean an end to an upgrading process. Performances should be analysed carefully and further opportunities would normally be identified for a participant who has not yet demonstrated the required practical unit's competencies. It must be stressed that neither Referees or matches should be placed at risk.

At the end of each program, the Technical Committee may confirm or deny the upgrading, or defer the program for rescheduling at the next available opportunity. The Technical Committee must notify the participant within 14 days of its decision and reasons.

4.2 Appointments

It is understood that Referee group Technical Committee's may wish to appoint Referees to higher level matches than the Referee classifications used in this Schedule suggest. This may occur where talented Referees are known to be able to control such matches effectively. It is also recognised that Referee shortages may create a need to have lower status Referees officiate at levels above those recommended. It is strongly recommended that match officials who are at least 16 years old but less than 18, and who are appointed to matches involving adult players, should be formally identified by their Member Federation's Technical Committee as clearly capable of handling their duties. Technical Committees should seek to ensure that Referees and matches are not placed at risk.

4.3 Football Referee Community Development Program

Laws of the Game certificate
Level 4 Junior Referee program
Level 3 Adult Referee program

These programs provide basic training and subsequent consolidation of officiating competencies. Junior and Adult program participants must be members of a recognised Referee group and be shown on the FFA database. Available data suggests that the majority of match officials in Australia can be expected to achieve Level 3 Adult Referee status.

Laws of the Game certificate

The Laws of the Game certificate provides a basic introduction to the Laws and interpretations. It can be obtained by completing this program including a written theory examination or through an FFA approved equivalent online version.

Graduates receive a FFA Certificate however FFA/ASC accreditation is not available and graduates are not qualified to officiate.

To begin their Refereeing career graduates must join a recognised Referee group and achieve the competencies identified for the pre-officiating units of the Level 4 Junior Referee program.

Prerequisites

Not applicable.

Length of Course

8 hours.

Program Availability

This program may be offered on a local area basis. The local association, Refereeing body or Member Federation's Technical Committee will be responsible for approval, scheduling and appointment of Instructors.

FFA will provide the curriculum for this program.

Instructors

Currently accredited Level 3 Community Instructors [or higher Instructor qualifications] or persons approved by the Member Federation's Technical Committee.

Instructors Fee

Each instructor is entitled to a payment of \$280 to conduct this program. If an instructor is required to supervise and mark a re-sit of the examination they are to be paid the appropriate re-sit fee.

Enrolment Processes

By application to local association, referee body or Member Federation's Technical Committee. Any registration fee must accompany the application.

Reassessments

Applicants may be offered to re-sit the examination on no more than three occasions if the applicant has failed to meet the required competency level. Re-sits must be separated by a minimum of 30 calendar days to allow for sufficient revision and any necessary instruction that may be required.

A fee may be charged to re-sit the Laws of the Game examination. This fee will not be more than \$10.

Reporting Requirements

The instructor must provide their Member Federation's Technical Committee the required personal details of the participants and their results in the format provided by FFA within four weeks of the completion of the program.

Level 4 Junior Referee

This program's practical emphasis complements the Laws of the Game certificate's theoretical focus.

Participants must demonstrate all pre-officiating unit competencies before accepting any Referee or assistant Referee appointments.

These units are usually taught as a concentrated set of presentations and practical exercises taking about 8 hours. Practical assessments and other activities complete the program.

Program graduates are eligible to receive a FFA Level 4 Junior Referee certificate and accreditation. Graduates are considered qualified to officiate in Football involving junior and youth players.

Prerequisites

Applicants must:

- be members of an recognised referee group; and
- must have completed and passed the Laws of the Game certificate within the last two years.

It is recommended that applicants be at least 13 years of age at the commencement date of the program.

Length of Course

8 hours plus practical components.

Program Availability

This program may be offered on a local area basis. The local association, Refereeing body or Member Federation's Technical Committee will be responsible for approval, scheduling and appointment of instructors.

FFA will provide the curriculum for this program.

Instructors

Currently accredited Level 3 Community Instructors [or higher Instructor qualifications] or persons approved by the Member Federation's Technical Committee.

Instructors Fee

Each instructor is entitled to a payment of \$280 to conduct this program. If an instructor is required to supervise and mark a re-sit of the examination they are to be paid the appropriate re-sit fee.

FFA Accreditation Fee

The FFA Referee Accreditation fee of \$22 (inc GST) is charged to Member Federations for attendees of this course.

Enrolment Processes

By application to local referee body or Member Federation. Any registration fee must accompany the application.

Reassessments

Applicants may be offered additional opportunities to meet the required competency level in the practical or examinable components of this course. The time limit to meet the required competency level will be within 12 months of the commencement of the course. The applicant may request an extension to this time by writing to their Technical Committee. Such an extension shall not be longer than 12 months without written approval from their Member Federation's Technical Committee.

A fee may be charged to re-sit the Laws of the Game examination. This fee will not be more than \$10.

Reporting Requirements

The instructor must provide their Member Federation's Technical Committee the required personal details of the participants and their results in the format provided by FFA within four weeks of the completion of the program.

Level 3 Adult Referee

Theme: Skill Consolidation

Program graduates are eligible to receive a FFA Level 3 Adult Referee certificate and accreditation. They are considered qualified to officiate from junior Football to the lower divisions of adult Football.

Prerequisites

Applicants must:

- be members of an recognised referee group; and
- clearly exhibit the competencies required of a Level 4 Junior Referee.

It is recommended that applicants be an active referee at least 16 years old.

Length of Course

8 hours plus practical components.

Program Availability

This program may be offered on a local area basis. The local association, Refereeing body or Member Federation's Technical Committee will be responsible for approval, scheduling and appointment of instructors.

FFA will provide the curriculum for this program.

Instructors

Currently accredited Level 3 Community Instructors [or higher Instructor qualifications] or persons approved by the Member Federation's Technical Committee.

Instructors Fee

Each instructor is entitled to a payment of \$280 to conduct this program.

FFA Accreditation Fee

The FFA Referee Accreditation fee of \$22 (inc GST) is charged to Member Federations for attendees of this course. If an instructor is required to supervise and mark a re-sit of the examination they are to be paid the appropriate re-sit fee.

Enrolment Processes

- By application to their Referee group's Technical Committee; or by invitation from that Committee. Any registration fee must accompany the application or acceptance of an invitation.
- Level 4 Junior Referees who possess the Level 3 Senior program prerequisites may be invited by their Technical Committee to enrol as a Level 3 Senior participant immediately their Level 4 Junior Referee status is confirmed.

Reassessments

Applicants may be offered additional opportunities to meet the required competency level in the practical or examinable components of this course. The time limit to meet the required competency level will be within 12 months of the commencement of the course. The applicant may request an extension to this time by writing to their Technical Committee. Such an extension shall not be longer than 12 months without written approval from their Member Federation.

A fee may be charged to re-sit the Laws of the Game examination. This fee will not be more than \$10.

Reporting Requirements

The instructor must provide their Member Federation's Technical Committee the required personal details of the participants and their results in the format provided by FFA within four weeks of the completion of the program.

4.4 Advanced Referee Development Program

Level 2 Senior Referee

Level 1 Elite Referee

These programs provide advanced development for Referees wishing to officiate in senior and elite competitions. Participants must be members of a recognised Referee group and be shown on the FFA database.

It is recommended that an annual closing date for applications or acceptance of invitations to undertake either of these programs be 30th November in each year. However, Member Federation's Technical Committees should exercise some flexibility in this matter, particularly in order to encourage talented members. Ideally, entry to the upgrading process should be permitted as soon as the Referee has completed the previous program and consistently demonstrated appropriate officiating competencies.

Each program is a continuous development process. It generally extends over one season or longer if the Technical Committee deems this appropriate. Each participant should be given ample opportunity to complete the upgrading process, including appointments to the higher level matches needed to meet the program's requirements.

Assuming that the necessary instructional and coaching support is available, the Technical Committee should not defer or deny an application for entry to an upgrade program if the participant can demonstrate that the competencies associated with the participant's current Referee qualification are observable.

Notes re Level 2 Senior and Level 1 Elite Program Requirements

1. The practical officiating units of these training programs require specified standards of matches as detailed in the program materials. Referee groups who do not normally appoint Referees to such matches should make arrangements with other Referee groups and associations to arrange access to suitable matches and either party must not unreasonably withhold those arrangements. Consult the Member Federation's Technical Committee or relevant FFA officer for advice. FFA may vary the standard of matches required at its absolute discretion.
2. Matches assigned for the practical assessments should meet the standards specified in the training program's curriculum. Level 2 Senior and Level 1 Elite Referee appointments should only be made once the participant possesses the competencies laid down for the program's theory examination, physical test units and any other specified unit prerequisites.
3. Each Level 2 Senior practical match assessment must be performed by a FFA Level 2 Senior or Level 1 Elite Assessor [or an Assessor approved by the Member Federation's Technical Committee or FFA]. Comprehensive assessment reports together with detailed running sheets are required.
4. Each Level 1 Elite practical match assessment must be performed by a FFA Level Elite 1 Assessor [or an Assessor approved by the Members Federation's Technical Committee or FFA]. Comprehensive assessment reports together with detailed running sheets are required.
5. FFA certificates and accreditation will only be issued by FFA to individuals after recommendation from the Member Federation's Technical Committee.

Notes re Hyundai A-League and FIFA panels

1. The FFA National Technical Committee [NRTC] determined [2007] that nomination to the *Hyundai A League* panel is restricted to FFA Level 1 Elite Referees.
2. The NRTC determined [2007] that nomination to the FIFA Men's Referee or Assistant Referee panels is restricted to FFA Level 1 Elite Referees. Nomination to the FIFA Women's Referee or Assistant Referee panels is restricted to FFA Level 2 Senior and Level 1 Elite Referees.

Level 2 Senior Referee

Theme: Development of Advanced Officiating

Program graduates are eligible to receive a FFA Level 2 Senior certificate and accreditation. Graduates are considered qualified to officiate at matches ranging from junior football to the penultimate senior football in their State, Territory or region. [Refer *'Notes re Level 2 Senior and Level 1 Elite Program Requirements'*].

Prerequisites

Applicants must:

- be members of an recognised referee group; and
- be an active referees at least 18 years old; and
- clearly exhibit the competencies required of a Level 3 Adult Referee.

Length of Course

8 hours plus practical components.

Program Availability

This program may be offered on a national or regional basis. Suitable participants may be invited to apply for a place on the program. Member Federation Technical Committees may be asked to identify and encourage suitable candidates to apply.

FFA will approve the appointment of instructors for the course, the curriculum to be followed and the panel of assessors to be used. All other aspects of the course are the responsibility of the organising referee body.

Program Instructors

Currently accredited Level 2 Senior Instructors or other persons approved by FFA.

Instructors Fee

Each instructor is entitled to a payment of \$330 to conduct this program. If an instructor is required to supervise and mark a re-sit of the examination they are to be paid the appropriate re-sit fee.

FFA Accreditation Fee

The FFA Referee Accreditation fee of \$22 (inc GST) is charged to Member Federations for attendees of this course.

Enrolment Processes

- By application to their Member Federation's Technical Committee. Any registration fee must accompany the application.
- The Technical Committee may invite members who meet the Level 2 Senior Referee program prerequisites to undertake the program. Any registration fee must accompany the acceptance of the invitation.

Reassessments

Applicants may be offered additional opportunities to meet the required competency level in the practical or examinable components of this course. The time limit to meet the required competency level will be within 12 months of the commencement of the course. The applicant may request an extension to this time by writing to their Technical Committee. Such an extension shall not be longer than 12 months without written approval from FFA.

A fee may be charged to re-sit the Laws of the Game examination. This fee will not be more than \$25.

Reporting Requirements

The instructor must provide FFA, through their Member Federation's Technical Committee, the required personal details of the participants and their results in the format provided by FFA within four weeks of the completion of the program including match assessments.

Level 1 Elite Referee

Theme: Senior Officiating – Commitment to Excellence

Program graduates are eligible to receive a FFA Level 1 Referee certificate and accreditation. Graduates are considered qualified to officiate at matches from junior Football to the highest level of senior Football in their State, Territory or region. [Refer *'Notes re Level 2 Senior and Level 1 Elite Program Requirements'*].

Prerequisites

Applicants must:

- be members of an recognised referee group; and
- be an active referee at least 18 years old; and
- clearly exhibit the competencies required of a Level 2 Senior Referee.

Length of Course

12 hours plus practical components.

Program Availability

This program may be offered on a national or regional basis. Suitable participants may be invited to apply for a place on the program. Member Federation Technical Committees may be asked to identify and encourage suitable candidates to apply.

FFA will approve the appointment of instructors for the course, the curriculum to be followed and the panel of assessors to be used. All other aspects of the course are the responsibility of the organising referee body.

Program Instructors

Currently accredited Level 2 Senior Instructors or other persons approved by FFA.

Instructors Fee

Each instructor is entitled to a payment of \$495 to conduct this program. If an instructor is required to supervise and mark a re-sit of the examination they are to be paid the appropriate re-sit fee.

FFA Accreditation Fee

The FFA Referee Accreditation fee of \$22 (inc GST) is charged to Member Federations for attendees of this course.

Enrolment Processes

- By application to their Member Federation's Technical Committee. Any registration fee must accompany the application.
- The Technical Committee may invite members who possess the Level 1 Elite Referee program prerequisites to undertake this program. Any registration fee must accompany the acceptance of the invitation.

Reassessments

Applicants may be offered additional opportunities to meet the required competency level in the practical or examinable components of this course. The time limit to meet the required competency level will be within 12 months of the commencement of the course. The applicant may request an extension to this time by writing to their Technical Committee. Such an extension shall not be longer than 12 months without written approval from FFA.

A fee may be charged to re-sit the Laws of the Game examination. This fee will not be more than \$25.

Reporting Requirements

The instructor must provide FFA, through their Member Federation's Technical Committee, the required personal details of the participants and their results in the format provided by FFA within four weeks of the completion of the program including match assessments.

5. Futsal Referee Programs

Futsal Level 3 Adult Referee is Futsal's entry level program. The creation of Futsal Level 2 Senior and Futsal Level 1 Elite Referee programs are under consideration. These programs are expected to provide advanced development for match officials wishing to officiate in senior and elite competitions.

5.1 Transitional Arrangements for Futsal Referees

Any Futsal Referee officiating in Australia at June 2009, and recognised by a Member Federation, may complete and submit the relevant FFA Referee Registration Form. On acceptance the Referee will be eligible to receive an FFA Adult certificate and accreditation valid to 31/12/2012. FFA's updating policy will apply, if relevant.

Any Futsal Referee wishing to seek recognition as a Futsal Level 2 Senior or Level 1 Elite Referee, or in possession of an overseas Futsal qualification, may submit an application for FFA Futsal Level 2 Senior or Futsal Level 1 Elite status. Applications will be referred to and assessed by an appropriate FFA panel. FFA's RPL [*Recognition of Prior Learning*] and/or RCC [*Recognition of Current Competency*] policy procedures will apply. As no Futsal Level 2 Senior or Level 1 Elite Referee programs exist the outcome of any application for recognition above Adult is uncertain and may be guided initially by the establishment of precedents.

5.2 Appointments

It is understood that Futsal Referee groups may wish to appoint Referees to higher level matches than the Futsal Referee classifications used in this Schedule suggest. This may occur where talented Referees are known to be able to control such matches effectively. It is also recognised that Referee shortages may create a need to have lower status Referees officiate at levels above those recommended. It is strongly recommended that match officials who are at least 16 years old but less than 18, and who are appointed to matches involving adult players, should be formally identified by their Technical Committee as clearly capable of handling their duties. Technical Committees should seek to ensure that Referees and matches are not placed at risk.

5.3 Future Futsal Development

The following Futsal training programs are foreshadowed:

Futsal Level 2 Senior Referee

Theme: Development of Advanced Officiating

It is anticipated that graduates will receive a FFA Senior Futsal Referee Certificate and accreditation. They will be considered qualified to officiate in local and State League matches.

Futsal Level 1 Elite Referee

Theme: Senior Officiating - Commitment to Excellence

It is anticipated that graduates will receive a FFA Level 1 Futsal Referee Certificate and accreditation. They will be considered qualified to officiate in any Futsal matches, including elite and national level matches.

Futsal Laws of the Game Certificate

The Futsal Laws of the Game certificate provides a basic introduction to the Futsal's Laws and interpretations. It includes a written theory examination.

Graduates receive a FFA Certificate however FFA/ASC accreditation is not available and graduates are not qualified to officiate.

To begin their Futsal Refereeing career graduates must join a recognised Referee group and achieve the competencies identified for the pre-officiating units of the Level 4 Junior Referee program.

Prerequisites

Not applicable.

Length of Course

8 hours.

Program Availability

This program may be offered on a local area basis. The local association, Refereeing body or Member Federation will be responsible for approval, scheduling and appointment of instructors.

FFA will provide the curriculum for this program.

Program Instructors

Currently accredited Level 3 Community Instructors [or higher Instructor qualifications] or persons approved by the Member Federation's Technical Committee.

Instructor Fee

Each instructor is entitled to a payment of \$280 to conduct this program. If an instructor is required to supervise and mark a re-sit of the examination they are to be paid the appropriate re-sit fee.

Enrolment Processes

By application to local referee body or Member Federation's Technical Committee. Any registration fee should accompany the application.

Reassessments

Applicants may be offered to re-sit the examination on no more than three occasions if the applicant has failed to meet the required competency level.

A fee may be charged to re-sit the examination. This fee will not be more than \$10.

Reporting Requirements

The instructor must provide their Member Federation's Technical Committee the required personal details of the participants and their results in the format provided by FFA within four weeks of the completion of the program.

Futsal Level 3 Adult Referee

This program's practical emphasis complements the Futsal Laws of the Game certificate's theoretical focus.

Participants must demonstrate all pre-officiating unit competencies before accepting any Referee appointments.

These units are usually taught as a concentrated set of presentations and practical exercises taking about six hours. Practical assessments and other activities complete the program.

Program graduates are eligible to receive a FFA Futsal Level 3 Adult Referee certificate and accreditation. Graduates are considered qualified to officiate in local Futsal matches.

Prerequisites

Applicants must:

- be members of an recognised referee group.
- have successfully completed the Futsal Laws of the Game certificate within the last two years.

It is recommended that applicants be at least 13 years of age at the commencement date of the program.

Length of Course

8 hours plus practical components.

Program Availability

This program may be offered on a local area basis. The local association, Refereeing body or Member Federation will be responsible for approval, scheduling and appointment of instructors.

FFA will provide the curriculum for this program.

Program Instructors

Currently accredited Level 3 Community or Level 2 Senior Instructors or persons approved by the Member Federation's Technical Committee.

Instructors Fee

Each instructor is entitled to a payment of \$280 to conduct this program. If an instructor is required to supervise and mark a re-sit of the examination they are to be paid the appropriate re-sit fee.

FFA Accreditation Fee

The FFA Referee Accreditation fee of \$22 (inc GST) is charged to Member Federations for attendees of this course.

Enrolment Processes

By application to local referee body or Member Federation's Technical Committee. Any registration fee must accompany the application.

Reassessments

Applicants may be offered additional opportunities to meet the required competency level in the practical or examinable components of this course. The time limit to meet the required competency level will be within 12 months of the commencement of the course. The applicant may request an extension to this time by writing to their Technical Committee. Such an extension shall not be longer than 12 months without written approval from their Member Federation.

A fee may be charged to re-sit the Laws of the Game examination. This fee will not be more than \$10.

Reporting Requirements

The instructor must provide their Member Federation's Technical Committee the required personal details of the participants and their results in the format provided by FFA within four weeks of the completion of the program.

6. Referee Assessor Programs

6.1 Referee Assessor Career Development

This Schedule outlines the career path for all Referee Assessors. These colleagues play a crucial role in Referee development. Their NOAS-registered training programs meet competency based design criteria similar to those used in Referees' training programs.

The broad aims of the assessors' programs are to enable participants to develop an awareness of the role of the Referee assessor; to recognise the need for career long development of Referees; and to provide assessors with the basic tools, practices and policies they need to carry out their roles effectively. Programs prepare assessors to work initially at a developmental level [local junior and youth levels] through to full assessment and coaching techniques for elite match officials.

Becoming a Referee Assessor is a crucial part of a Referee's continuing development. With this in mind Football's Level 1 Elite Referee program incorporates elements of the Level 2 Senior Assessor program.

There are three FFA Assessor classifications. An entry level Futsal Assessor program is anticipated and is expected to adopt similar guidelines to those used for the Assessor programs.

All applicants must be members of a recognised Referee group and be listed on the FFA database. Once program graduates have completed a FFA Referees' Registration Form and had their application processed they will receive a FFA certificate and accreditation.

6.2 Graduate Competencies

Program graduates generally will be able to:

- identify and apply the multifaceted role of the Referee assessor;
- understand and apply basic assessment guidelines;
- identify the positive relationships and communication skills needed to work collaboratively with colleagues;
- recognise the desirable personal characteristics and qualities of a good assessor;
- demonstrate that they have a sound knowledge of their code's *Laws of the Game*, modern interpretations and applications, and required mandatory actions and sanctions;
- identify FFA's Referee policies, their purposes, and how they influence the ability of the match official to make the best decisions;
- analyse and report on pre-recorded match incidents and live matches, writing objective, accurate, constructive coaching reports and/or formal assessments.

6.3 Referee Assessor Program Availability

If teaching and coaching resources are scarce Referee groups may decide to set a closing date for applications of 30th November each year. However, the Technical Committee should exercise some flexibility in order to encourage members to improve and develop their work as assessors. It cannot be guaranteed that training programs will be available annually.

The Technical Committee may not defer or deny an application for upgrading if the participant can show that the competencies associated with the participant's current qualification are still observable. Technical Committees are encouraged to progress assessors through the first two levels as rapidly as possible, commensurate with individual's abilities, group resources and FFA decisions. No minimum time period need be served before enrolment in the Level 2 Senior program. Entry to Level 1 Elite Assessor is controlled by exclusively by FFA - see below.

All assessor programs employ the ASC's NOAS competency based education model, described earlier in this Schedule. Participants need feedback and guidance from Instructors and coaches during the programs. Practical work forms an important part of these training programs.

Assessor Programs

Level 3 Community Assessor

Level 2 Senior Assessor

Level 1 Elite Assessor

Level 3 Community Referee Assessor

Level 3 Community assessors are qualified to coach match officials assigned to local junior, youth and adult level matches, or local Futsal matches when the Futsal assessor program is established.

Prerequisites

Applicants must:

- be at least 18 years old; and
- have had at least two years experience as an active match official with a recognised Refereeing group.

A detailed written request to amend or waive this prerequisite may be made to the Member Federation's Technical Committee.

Length of Course

8 hours plus practical components.

Program Availability

This program may be offered on a State or local area basis. The appropriate Member Federation's Technical Committee will be responsible for approval, scheduling and appointment of instructors.

FFA will provide the curriculum for this program.

Program Instructors

An instructor for this program must be:

- a currently accredited Level 2 Senior or Level 1 Elite Assessor; or
- a currently accredited Level 3 Assessor and Level 2 Senior Instructor; or
- other persons approved by FFA.

Instructors Fee

Each instructor is entitled to a payment of \$280 to conduct this program. If an instructor is required to supervise and mark a re-sit of the examination they are to be paid the appropriate re-sit fee.

FFA Accreditation Fee

The FFA Referee Accreditation fee of \$22 (inc GST) is charged to Member Federations for attendees of this course.

Enrolment Processes

By application to the relevant Member Federation's Technical Committee. Any registration fee must accompany the application.

Reassessments

Applicants may be offered additional opportunities to meet the required competency level in the practical or examinable components of this course. The time limit to meet the required competency level will be within 12 months of the commencement of the course. The applicant may request an extension to this time by writing to their Technical Committee. Such an extension shall not be longer than 12 months without written approval from their Member Federation.

A fee may be charged to re-sit the Laws of the Game examination. This fee will not be more than \$10.

Reporting Requirements

The instructor must provide their Member Federation's Technical Committee the required personal details of the participants and their results in the format provided by FFA within four weeks of the completion of the program.

Level 2 Senior Referee Assessor

Level 2 Senior assessors are qualified to work with match officials assigned to junior, youth and adult level matches; or Futsal junior, youth and adult level matches when a program is developed. Tasks include, but are not limited to, the provision of coaching reports and match running sheets.

Prerequisites

Applicants must:

- be at least 18 years old; and
- hold current Level 3 Referee Assessor accreditation; and
- clearly exhibit the competencies of a Level 3 Referee Assessor.

Length of Course

8 hours plus practical components.

Program Availability

This program may be offered on a national or regional basis. Suitable participants may be invited to apply for a place on the program. Member Federation Technical Committees may be asked to identify and encourage suitable candidates to apply.

FFA will approve the appointment of instructors and the curriculum. All other aspects of the course are the responsibility of the organising referee body.

Program Instructors

Currently accredited Level 2 Senior Instructors or persons approved by FFA.

Instructors Fee

Each instructor is entitled to a payment of \$280 to conduct this program. If an instructor is required to supervise and mark a re-sit of the examination they are to be paid the appropriate re-sit fee. If an instructor is required to assess a re-sit of the match assessment they are to be paid the appropriate re-sit fee.

FFA Accreditation Fee

The FFA Referee Accreditation fee of \$22 (inc GST) is charged to Member Federations for attendees of this course.

Enrolment Processes

- By application to the relevant Referee group. Any registration fee must accompany the application.
- The Technical Committee may invite suitably qualified members in possession of the prerequisites to undertake this program. Any registration fee must accompany the acceptance of an invitation.

Reassessments

Applicants may be offered additional opportunities to meet the required competency level in the practical or examinable components of this course. The time limit to meet the required competency level will be within 12 months of the commencement of the course. The applicant may request an extension to this time by writing to their Technical Committee. Such an extension shall not be longer than 12 months without written approval from their Member Federation.

A fee may be charged to re-sit the Laws of the Game examination. This fee will not be more than \$25.

A fee may be charged to re-sit the match assessments component. This fee will not be more than \$50 per assessment.

Reporting Requirements

The instructor must provide FFA the required personal details of the participants and their results in the format provided by FFA within four weeks of the completion of the program.

Level 1 Elite Assessor

Level 1 Elite Assessors are qualified to work with all match officials in their code, including those officiating at senior and elite level.

Prerequisites

Applicants must:

- be at least 21 years old; and
- hold current Level 2 Senior Assessor accreditation, have held it for at least two years and have been actively assessing during those two years; and
- clearly exhibit, without exception, the competencies of a Level 2 Senior Assessor.

Length of Course

16 hours plus practical components.

Program Availability

This program may be offered on a national or regional basis. Suitable participants may be invited to apply for a place on the program. Member Federation Technical Committees may be asked to identify and encourage suitable candidates to apply.

FFA will approve the appointment of instructors and the curriculum. All other aspects of the course are the responsibility of the organising referee body.

Program Instructors

Currently accredited Level 2 Senior Instructors or persons approved by FFA.

Instructors Fee

Each instructor is entitled to a payment of \$330 per day to conduct this program. If an instructor is required to supervise and mark a re-sit of the examination they are to be paid the appropriate re-sit fee. If an instructor is required to assess a re-sit of the match assessment they are to be paid the appropriate re-sit fee.

FFA Accreditation Fee

The FFA Referee Accreditation fee of \$22 (inc GST) is charged to Member Federations for attendees of this course.

Enrolment Processes

- By application to FFA. Any registration fee must accompany the application.
- FFA may invite suitably qualified individuals that meet the prerequisites to participate in this program. Any registration fee must accompany the acceptance of an invitation.

Reassessments

Applicants may be offered additional opportunities to meet the required competency level in the practical or examinable components of this course. The time limit to meet the required competency level will be within 12 months of the commencement of the course. The applicant may request an extension to this time by writing to their Technical Committee. Such an extension shall not be longer than 12 months without written approval from FFA.

A fee may be charged to re-sit the Laws of the Game examination. This fee will not be more than \$25.

A fee may be charged to re-sit the match assessments component. This fee will not be more than \$50 per assessment.

Reporting Requirements

The instructor must provide FFA the required personal details of the participants and their results in the format provided by FFA within four weeks of the completion of the program.

7. Referee Instructor Programs

7.1 Referee Instructor Career Development

There are currently two Referee Instructor classifications

Level 3 Community Instructor; and

Level 2 Senior Instructor.

The Level 3 Community Instructor accreditation is recognised by FFA and is awaiting formal approval by the ASC.

The programs are designed to enhance the abilities of individual football Referee instructors and to provide accredited instructors to undertake the development of match officials.

An Instructor Level 1 program also remains under active consideration.

Level 3 Community Instructor

This program is designed to provide Referee Instructors the tools and support to conduct grassroots referees courses at local and regional levels.

Training for this course utilises the Australian Sports Commission Presenter/Facilitator Training Program supplemented by the provision of sport-specific course materials.

Alternatively, if attendees are deemed to be not yet competent as a result of attending a Level 2 Senior Instructor course they may be deemed as competent to hold Level 3 Community Instructor accreditation without attending the Australian Sports Commission Presenter/Facilitator Training Program.

Program Structure

The program incorporates the following components:

- Attendance at either:
 - Australian Sports Commission Presenter/Facilitator Training Program; or
 - Level 2 Senior Instructor program.
- Pass a Laws of the Game examination.

Prerequisites

Applicants must:

- be at least 18 years old.
- hold current Level 3 Adult Assessor accreditation, have held it for at least two years and have been actively assessing during those two years.

Length of Course

8 hours.

Program Availability

This program may be offered on a national or regional basis and conducted by State Government Sport and Recreation organisations or by those organisations in conjunction with the respective Member Federation. Suitable participants may be invited to apply for a place on the program. Member Federation Technical Committees may be asked to identify and encourage suitable candidates to apply.

Program Instructors

For Australian Sports Commission Presenter/Facilitator Training Program - as determined by the State Government Sport and Recreation organisation.

For Level 2 Senior Instructor program please refer to that program's section within this document.

FFA Accreditation Fee

The FFA Referee Accreditation fee of \$22 (inc GST) is charged to Member Federations for attendees of this course.

Enrolment Processes

For Australian Sports Commission Presenter/Facilitator Training Program - as determined by the State Government Sport and Recreation organisation.

For Level 2 Senior Instructor program please refer to that program's section within this document.

Reassessments

For Australian Sports Commission Presenter/Facilitator Training Program - as determined by the State Government Sport and Recreation organisation.

For Level 2 Senior Instructor program please refer to that program's section within this document.

Reporting Requirements

The Member Federation must provide FFA the required personal details of the participants and their results in the format provided by FFA within four weeks of the completion of the program.

Level 2 Senior Instructor

The program is designed to enhance the abilities of football Referee Instructors and to provide accredited instructors to assist in the development of match officials at all levels.

Graduate Competencies

Program graduates generally will be able to:

- establish a relationship between the instructor/-coach and match officials;
- implement sound educational principles and practices;
- identify, plan, deliver and evaluate appropriate training methods to improve and develop changes in Refereeing performance;
- identify their own strengths and shortcomings in their presentation techniques;
- educate participants when to utilise mentoring, counselling and self assessment as techniques in the development of Referees;
- exhibit a sound knowledge of the relevant Laws of the Game and interpretations.

Program Structure

The program incorporates the ASC's competency based education model as described previously in this Schedule. Participants will need substantial support, feedback and guidance from the program instructors.

Prerequisites

Applicants must

- be at least 21 years old; and
- hold current Level 3 Adult Assessor [or higher] accreditation, have held it for at least two years and have been actively assessing during those two years; and
- have/had a reasonable level of experience as an active Referee.

Length of Course

20 hours including theoretical and practical components.

Program Availability

This program may be offered on a national or regional basis. Suitable participants may be invited to apply for a place on the program. Member Federation Technical Committees may be asked to identify and encourage suitable candidates to apply.

FFA will approve the appointment of instructors and the curriculum. All other aspects of the course are the responsibility of the organising referee body.

Program Instructors

Instructors must possess a current Level 2 Senior Instructor qualification or other persons approved by FFA.

Instructors Fee

Each instructor is entitled to a payment of \$330 per day to conduct this program. If an instructor is required to supervise and mark a re-sit of the examination they are to be paid the appropriate re-sit fee. If an instructor is required to supervise and assess a re-sit of the examinable practical or theoretical components they are to be paid the appropriate re-sit fee.

Where a specialist instructor is requested to present individual modules there may be a payment agreed to prior to the commencement of a course.

FFA Accreditation Fee

The FFA Referee Accreditation fee of \$22 (inc GST) is charged to Member Federations for attendees of this course.

Enrolment Processes

- By application to FFA or the Member Federation's Technical Committee conducting the course. Any registration fee must accompany the application.
- FFA may invite suitably qualified individuals that meet the prerequisites to participate in this program. Any registration fee must accompany the acceptance of an invitation.

Reassessments

Applicants may be offered additional opportunities to meet the required competency level in the practical or examinable components of this course. The time limit to meet the required competency level will be within 12 months of the commencement of the course. The applicant may request an extension to this time by writing to their Technical Committee. Such an extension shall not be longer than 12 months without written approval from FFA.

A fee may be charged to re-sit the Laws of the Game examination. This fee will not be more than \$25.

A fee may be charged to re-sit the examinable practical or theoretical components. This fee will not be more than \$50 per component.

Reporting Requirements

The instructor must provide FFA the required personal details of the participants and their results in the format provided by FFA within four weeks of the completion of the program.

8. FFA Reaccreditation Procedures

8.1 FFA Accreditation

FFA accreditation acknowledges that the holder is recognised as an active match official – Referee, Referee Assessor, or Referee Instructor. This does not include graduates of the Laws of the Game certificate or Futsal Laws of the Game certificate programs.

Accreditation is valid for up to four years. For example accreditation dated 17 February 2011 will expire on 31 December 2014.

8.2 Reaccreditation Requirements

To renew accreditation applicants have to upgrade their qualifications or provide evidence that they have undertaken required activities as well as being active during at least 2 of the 4 years of their accreditation.

There are two methods to achieve reaccreditation:

1. Upgrading accreditation to the next level program; or
2. Undertake the required activities [refer table below] to renew accreditation.

These required activities are accumulated over the period of a member's accreditation – i.e. up to 4 years.

8.3 Activities to Renew Accreditation

FFA Qualification	Active officiating (minimum)	Attend branch coaching sessions *	Pass LOTG exam	Additional requirements
Level 4 Junior Referee	24 hours	12 times	Not required	Not required
Level 3 Adult Referee	48 hours	12 times	Annually	Not required
Level 3 Futsal Adult Referee	48 hours	12 times	Annually	Not required
Level 2 Senior Referee	72 hours	16 times	Annually	Pass match assessment annually
Level 1 Elite Referee	96 hours	16 times	Annually	Pass match assessment annually
Level 3 Community Assessor	24 hours	16 times	Annually	Review of 1 match report annually
Level 2 Senior Assessor	48 hours	16 times	Annually	Review of 2 match reports annually
Level 1 Elite Assessor	72 hours	16 times	Annually	Review of 3 match reports annually
Level 3 Community Instructor	24 hours	12 times	Annually	Renewal on recommendation of MFs Technical Committee
Level 2 Senior Instructor	48 hours	16 times	Annually	Renewal on recommendation of MFs Technical Committee

* Coaching sessions may include the formal Referee group's pre-season seminar.

8.4 Log Book

A Log Book is available to accredited match officials as part of FFA's Laws of the Game publication. It is recommended that activities are recorded as they occur, or are recorded in summary form at frequent intervals. Match officials must be active during at least 2 of the 4 years of their accreditation period. This not only ensures their currency, but also recognises that some officials could be inactive for up to two of these four years.

8.5 Reaccreditation of Referees [all levels]

Process to Request Reaccreditation

The following steps are to be undertaken by referees to request reaccreditation.

1. Request reaccreditation through the Referee body that you are a member of during the last year of your current accreditation. Provide them with the required information to support your reaccreditation request. This will normally be your Log Book plus other information that may be requested.
2. Your Referee body will, should you meet the reaccreditation criteria, forward your information to their respective Member Federation together with the FFA accreditation fee of \$22 (inc GST) plus any Member Federation fee that may be charged for this process.
3. Your Member Federation will collate all reaccreditation requests and forward to FFA by 1 November in each year. FFA's external supplier will send the accreditation card directly to the individual match officials.

8.6 Reaccreditation of Level 3 Community Assessors

Maintenance of Status

In addition to the minimum number of hours specified in this section the following requirements must be met:

- Level 3 Community Assessors must remain active to maintain their accreditation;
- If the Level 3 Community Assessor does not conduct any assessments over a two-year period during the four years of their accreditation they lose their Assessor status and are required to complete the Community Assessor program prior to regaining their Community Assessor status.

Process to Request Reaccreditation

The following steps are to be undertaken by Community Assessors to request reaccreditation.

1. Request reaccreditation through the Referee body you are a member of during the last year of your current accreditation by completing:
 - *'Application for Renewal of Assessor Accreditation'* form; and
 - *'Referee Assessor Code of Ethics'* form.
2. Provide them with the required information to support your reaccreditation request. This will normally be your Log Book plus other information that may be requested.
3. Your Referee body will, should you meet the reaccreditation criteria, forward your information to their respective Member Federation's Technical Committee.
4. The Technical Committee will review all reaccreditation requests and forward approved requests to FFA by 1 November in each year. If approved, FFA will send the accreditation card directly to the individual Assessors.

8.7 Reaccreditation of Advanced Assessors

Maintenance of Status

In addition to the minimum number of hours specified in this section the following requirements must be met:

- Advanced Assessors [i.e. Level 2 Senior and Level 1 Elite levels] must remain active during at least two of the four years of their accreditation to maintain their status.
- If the Advanced Assessor does not conduct any assessments at Advanced level over a two-year period during the four years of their accreditation they lose their Assessor status.
- Advanced Assessors must have demonstrably complied with all FFA directions regarding the training, education and coaching of match officials.

Process to Request Reaccreditation

The following steps are to be undertaken by Advanced Assessors to request reaccreditation.

1. The reaccreditation request is made through the State Technical Committee by completing:
 - 'Application for Renewal of Assessor Accreditation' form; and
 - 'Referee Assessor Code of Ethics' form.
2. Provide the Technical Committee with the required information to support your reaccreditation request. This will normally be your Log Book plus other information that may be requested including coaching reports and detailed running sheets for Advanced Assessors.
3. The Technical Committee will review requests and advise the outcome to the applicant and FFA. Originals of both forms are forwarded to FFA by 1 November in each year.
NOTE – where the Assessor requesting reaccreditation is the nominated State Coach of a Member Federation the documentation will be forwarded by the Technical Committee to FFA for review and determination.
4. If approved, FFA will send the accreditation card directly to the individual Assessors.

8.8 Reaccreditation of Instructors [all levels]

Maintenance of Status

In addition to the minimum number of hours specified in this section the following requirements must be met:

- Instructors must remain active to maintain their status.
- If a Level 3 Community Instructor does not conduct an average of 1 FFA course every 2 years during the 4 years of their accreditation they lose their Instructor status.
- If a Level 2 Senior Instructor does not conduct an average of 1 FFA course every year during the 4 years of their accreditation they lose their Instructor status.
- Instructors must have demonstrably complied with all FFA directions regarding the training, education and coaching of match officials.

Process to Request Reaccreditation

1. The reaccreditation request is made through the State Technical Committee by completing:
 - 'Application for Renewal of Instructor Accreditation' form; and
 - 'Referee Instructor Code of Ethics' form.
2. Provide the Technical Committee with the required information to support your reaccreditation request. This will normally be your Log Book plus other information that may be requested.
3. The Technical Committee will review requests and advise the outcome to the applicant and FFA. Originals of both forms are forwarded to FFA by 1 November in each year.
NOTE – where the Instructor requesting reaccreditation is the nominated State Coach of a Member Federation the documentation will be forwarded by the Technical Committee to FFA for review and determination.
4. If approved, FFA will send the accreditation card directly to the individual.

9. Appendix

Referee Group

The term *referee group* or *referee body* refers generically to local associations, branches, refereeing bodies and similar organisations.

'Recognised' indicates that the group is officially recognised and/or affiliated to a Member Federation and therefore recognised by FFA.

It should be noted that members of referee groups not recognised by FFA have no access to FFA certification and accreditation, training programs, tournaments, match official panels, or any other FFA initiatives and support.

Referee Technical Committee

All referee groups should operate a Referee Technical Committee. The Technical Committee should maintain close working relationships with their group and their Member Federation's Technical Committee. This Technical Committee:

- will supervise the professional career development of their group's members [Referees, Referee Assessors and Referee Instructors] by ensuring that the Australian Officiating Development Schedules' requirements and processes are implemented without exception;
- must demonstrably comply with all FFA directions regarding the training, education and coaching of match officials;
- is responsible for the identification of members in their group [Referees, Referee Assessors and Referee Instructors] ready to undertake further training programs;
- will monitor, supervise and assess their group's members undertaking training programs.

FFA Referee Committees

Committees and their membership are determined exclusively by FFA as required from time to time.

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